

Instruction to contributors

The Tungs' Medical Journal provides a forum for all fields of medicine, including Editorials, Review Articles, Original Articles, Case Reports, Brief Communications, Images, and Pathology Page. Authors are welcome to submit manuscripts to Tungs' Medical Journal.

Preparing Your Manuscript:

1. Three copies of the manuscript must be submitted as a Word document to the Editor, Tungs' Medical Journal, Tungs' Taichung MetroHarbor Hospital, No.699, Sec.8, Taiwan Blvd., Wuqi Dist., Taichung 43503, Taiwan (R.O.C.) and an electronic copy of the manuscript to E-mail address: Tungs_Journal@ms.sltung.com.tw.
2. The author is responsible for the content of the manuscript. If the content is related to copyright, author needs to obtain the right to use and is legally responsible for it.
3. Please attached the copyright and consent form on submission. All author(s) listed must actually participate in and agree with the conclusion. Upon receiving and completion of printing, the author(s) will receive 20 free copies and compensation. If extra copy is needed, please notify during editing, and this is subjected to charges.
4. The manuscript may be rejected if incompatible with the journal's mission. After acquiring consent from the author(s), the editor may edit the manuscript.
5. For any the manuscript related to "the human specimen for research" or "clinical trial", must follow the guidelines to obtain an IRB approval for the right of participants.
6. For any the manuscript related to the use of animals, it needs to be approval of The Institutional Animal Care and Use Committee to ensure the humane management.

Manuscript format:

1. Editorials are limited to 2000 words, with 150 words of abstract and 7 references.
2. Review articles should provide the reader with a balanced overview of an important and topical subject in the field. This should be limited to 3500 words, with 300 words of abstract and 40 references.
3. Original articles should be presented in the following order: Abstract, Introduction, Materials and Methods, Results, Discussion and Conclusion, Acknowledgements, References, Attachments, Tables, Legends for illustration, and Figures (photographs). This should be limited to 3000 words, with 300 words of abstract and 40 references.
4. Case reports should be arranged by the following sequence: Abstract, Introduction, the Clinical case, Discussion, References, Attachments, Table, Legends for illustration, and Figures. Patients' eyes should be covered for privacy. Diagnosis information or the chart of clinical process should be within 6 months. This should be limited to 1500 words, with 150 words of abstract and 10 references.
5. Brief communications should be concise presentations of preliminary clinical results and technological improvements. This should be exceeded 750 words, 150 words of abstract and 7

references.

6. Images and Pathology page should be limited to 500 words, with 150 words of abstract and 3 references.
7. For other details, please refer to International Steering Committee, for Uniform Requirements for Manuscripts Submitted to Biomedical Journals, please refer to The New England Journal of Medicine 336:309-315,1997.

Specifications for the different article categories

Article Category	Word count limit		No. of references allowed	No. of tables/ figures allowed
	Abstract	Min text*		
Original Articles	≤300	≤3000	≤40	≤5
Case Reports	≤150	≤1500	≤10	≤3
Review Articles	≤300	≤3500	≤60	≤6
Brief Communications	≤150	≤750	≤7	≤1
Images, Pathology Page	≤150	≤500	≤3	≤2
Editorials	≤150	≤2000	≤7	≤1

*Refers to the main body of text only, i.e., does not include article title, abstract, table headings/tables, figure legends and references.

Manuscript preparation:

Manuscript should be double-spaced and numbered pages, and comply with the “uniform requirements for manuscripts submitted to biomedical journals”. The first page is the title page, which include title, name of author(s), organization and unit, contact name, phone number, e-mail address and mail address (in both Chinese and English). The second and the third page is for abstract (Chinese content needs to consist with English content) and key words (please include 3 to 5 keywords or phrases in Chinese and English), and should be written in paragraphs following by background and purpose, methods, results and discussion.

Co-corresponding author should mention the contributions on manuscript, such as initiation of research topics, the study design, statistical analysis, interpretation of findings, chapters writing involved, et al.

Please attach two original copies including attachments, charts and legends. Chart should be professional, with only one figure or one table per page, and is arranged in consecutive orders and numbered in Arabic characters. Table should have a title and appropriate interpretation. Picture should be 5” x 7” in size, black and white, glossy and numbered in consecutive orders of appearance.

Reference:

Unpublished articles or abstracts cannot be listed as references, but could be noted as “unpublished observations”. Doctoral dissertation or master thesis can be used. Any articles being accepted by magazines but not published yet, please note the name of magazine, year and note “in press”.

Original researches, case reports, review articles, communications (includes brief communications), images in clinical medicine, editorial follows the following format:

1. Abbreviations used should follow the format of Index Medicus for all journal titles. When authors are less than 6 people, list all author(s), when more than 6, only list the first 6 followed by “et al.” for the rest.
2. References in the text should be placed where relevant. When a reference article is cited, only the primary author is cited; however, if only two authors are present, both should be listed.
3. Example of references:

Examples of Reference:

1. Periodicals:

Yang KTA, Chen HD: A semi-automated method for edge detection in the evaluation of left ventricular function using ECG-gated single-photon emission tomography. Eur J Nucl Med 1994;21:1206-11.

2. Monographs:

Plum F, Posner JB: Diagnosis of Stupor and Coma. 3rd ed. Philadelphia: Davis, 1980:132-3.

3. Monographs with multiple authors:

Levinsky NG: Fluid and electrolytes. In: Thorn GW, Adams RD, Braunwald E, Isselbacher K, Petersdprf RG eds. Harrison's Principles of Internal Medicine, 8th ed. New York: Mcgraw-Hill, 1977:364-75.

4. References from web site

please indicate the title, source, and the retrieving date

(Accessed Month day, 2016, at http://www.house.gov/xxxx/min/inves_xxx/index_accord.htm.)

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